Monthly 311 Communications/Dispatch Center SERVICE REQUEST & STATISTICS REPORT

January 2024



Table of Contents

Monthly Statistics	1
Service Request Interaction Totals (>10 Requests) by Category	2
Service Request Interaction Totals	2
Total Service Requests Opened	3
Monthly Interactions Not Closed by Status	9
Board of Supervisor District Information	10
Service Requests Opened by District	10
Service Requests Closed by District	11
Previous Month Comparison of Service Request	12
Board of Supervisor District Analysis	15
Aging of Open Requests	25
Top Service Requests Open by Day	25
Top Service Requests Closed by Day	26
Opened/Closed by Department/Division	27
Greater Than 10 Service Requests	
Average Days to Close Service Requests	29
Number of Service Request Interactions Per Category with Average Days to Close	30
Department Aging Requests by Month Created Per District	32
Dispatch Service Request	34



VISION

To be a County that is safe, prosperous and provides quality public services

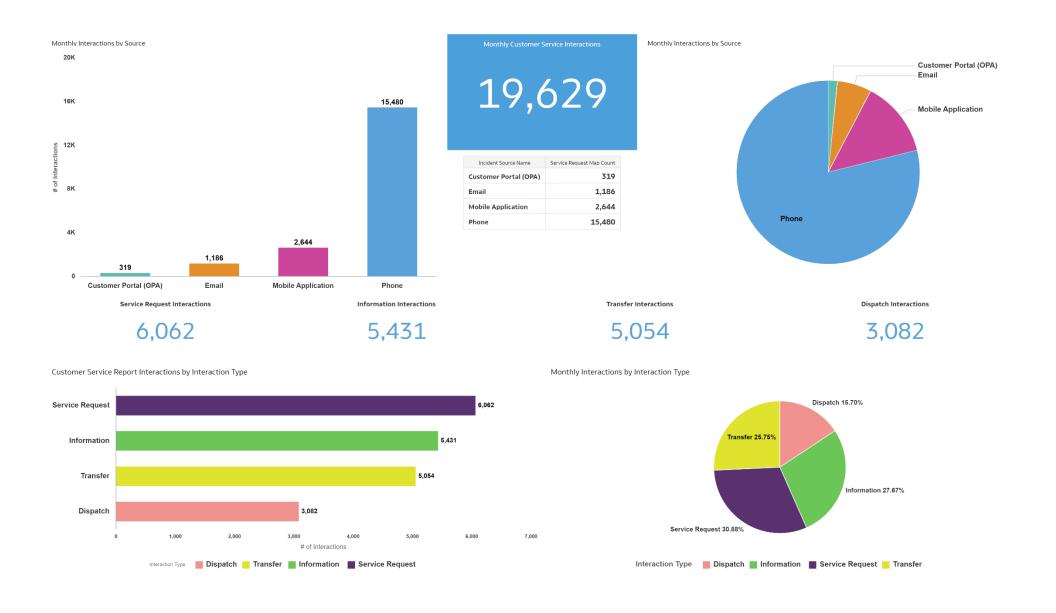
MISSION

Improve residents' quality of life by providing cost-effective public services while fostering economic health, regional cooperation and stewardship of community assets

VALUES

- Honesty, integrity and respect for the individual
- Quality Customer Service
- Respect for cultural and ethnic diversity
- Clear communication and transparency
- Efficiency and fiscal responsibilit
- Recognition of employee contribution
- Exploration of partnerships and collaboration

Monthly Statistics



Service Request Interaction Totals (>10 Requests) by Category

Service Request Interaction Totals

Service Request Interaction Totals (>10 requests) by Category

Cat2, Cat3	Customer Service Report Interactions
Missed Service, Garbage	985
Illegal Dumping, Illegal Dumping	658
Missed Service, Recycling	473
Pavement/Pothole, Pothole/Chuckhole Repair	456
Missed Service, Organics	424
Stray, Roam	159
Private Property Complaint, Junk/Rubbish	120
Private Property Vehicle, Parked on Lawn	109
Dead Animal, Roadside	95
Shopping Cart by Vendor, Shopping Cart by Vendor	91
Investigation, Barking (Dogs Only)	83
Roadway Hazard (Potential for Injury or Damage to Vehicles), Roadway Hazard (Potential for Injury or Damage to Vehicles)	79
Stray, Injured	76
Notify Supervisor, Garbage	69
Owned, Aggressive	64

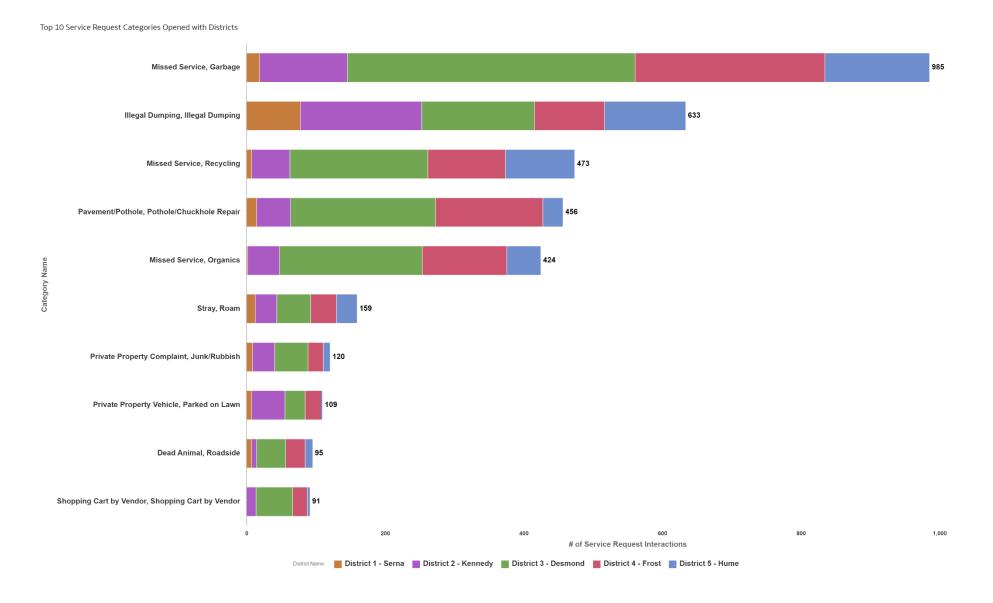
Cat2, Cat3	Customer Service Report Interactions
Dead Animal, Domestic	62
Dead Animal, Wild	57
Investigation, Negligence	55
Abandoned Vehicles, Inoperable	55
Pavement/Pothole, Paving Needs on Street	54
Stray, Aggressive	53
Street Lights, Light Out	51
Aggregate Dumping/Trash Pick Up, Illegal Dumping/Litter Clean Up (Small Items, Garbage) (Non-Vegetation)	49
Environmental Health (All Jurisidictions), Food Facility Complaint	46
Trash and Debris, Trash and Debris	45
Dead Animal, In Traffic	45
Traffic Sign, Non-Emergency	43
Stray, Confined	43
Private Property Vehicle, Non-Operable (Commercial Included)	42
Owned, Nuisance (No Cats)	42
Illegal Camp, Occupied	42
Stray, Traffic	40

Cat2, Cat3	Customer Service Report Interactions
Missed Service, Bulky Waste Pickup	39
Sidewalk, Curb, Gutter, and Sidewalk Repair	37
Building Permits & Inspections (BPI), Building Permits and Inspections Complaints	36
Notify Supervisor, Recycling	36
Stray, Sick	35
Graffiti, Public Right-of-Way	34
Assist (On-Scene Only), Police/Sheriff	33
Calendar Request, Calendar Request	33
Sweeper Request, Sweeper	32
Environmental Health (All Jurisidictions), Commercial Noise Complaint	31
Wild, Injured	31
Encroachment Violation, Basketball Hoop/Garbage Cans	30
Traffic Signal, Cycling/Detection Problem	30
Zoning, Other	29
Abandoned Vehicles, Wrecked	26
Graffiti, Private Property	25
Investigation, Cruelty	25
Investigation, Bite - NOT Happening NOW	23
Ditches/Culverts, Culvert/Pipe Repair or Cleaning	22

Cat2, Cat3	Customer Service Report Interactions
Ditches/Culverts, Ditch Cleaning	20
Missed Service, Non-Regular Service	20
Notify Supervisor, Organics	20
Sub-Standard Housing, Other	20
Traffic Signal, Flashing Red	20
Abandoned Vehicles, Dismantled	19
Maintenance Request, Maintenance Request	19
Traffic Investigations, Request	16
Stray, Vet/Business Confined	15
Traffic Signal, Pedestrian Signal Inoperative	15
Traffic Sign, New Sign Request	14
Tree Complaint, Tree Down	14
Wild, Sick	14
Traffic Signal, Long Red/Short Green	13
Encroachment Violation, Signs that Block View or Path	12
Investigation, Animal Left in Vehicle	12
Sub-Standard Housing, Roof Leak	12
Traffic Sign, Emergency (Stop, Yield, or RR Crossing)	12
Traffic Signal, All Signals Dark	12
Owned, Animal Feces Complaint	11
Traffic Signal, Light Out	11

Total Service Requests Opened

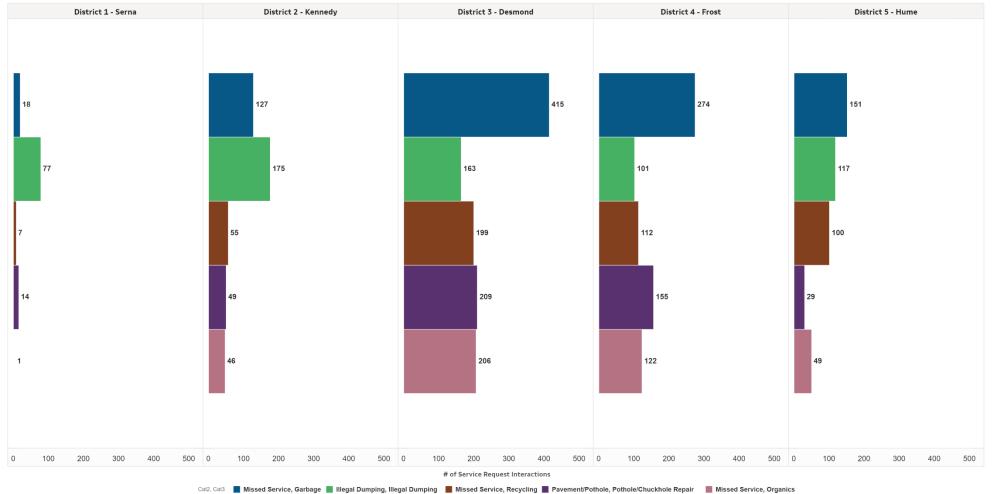
Top 10 Service Requests Categories Opened | With Districts



Top Service Requests Opened

Top 5 Service Requests Opened | by Districts

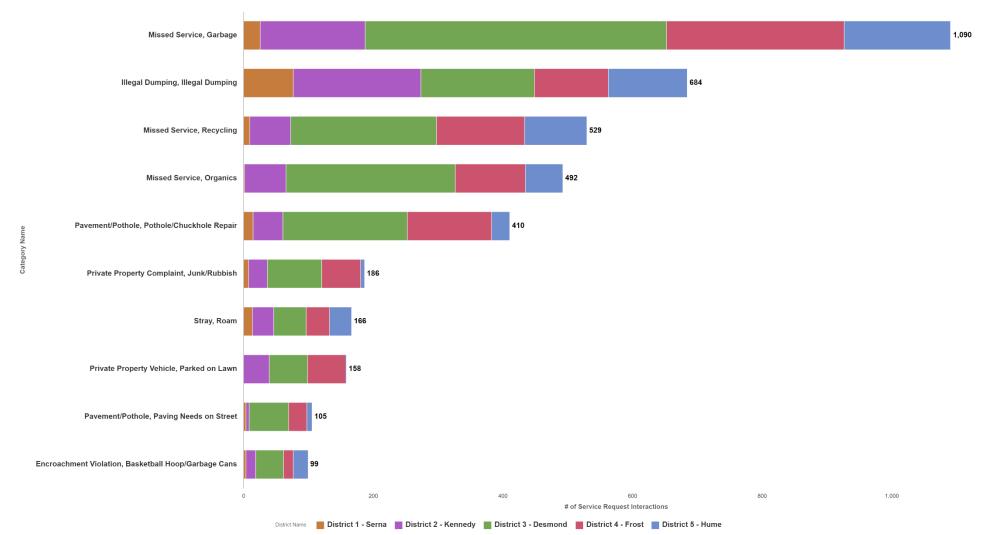




Top Service Requests Closed

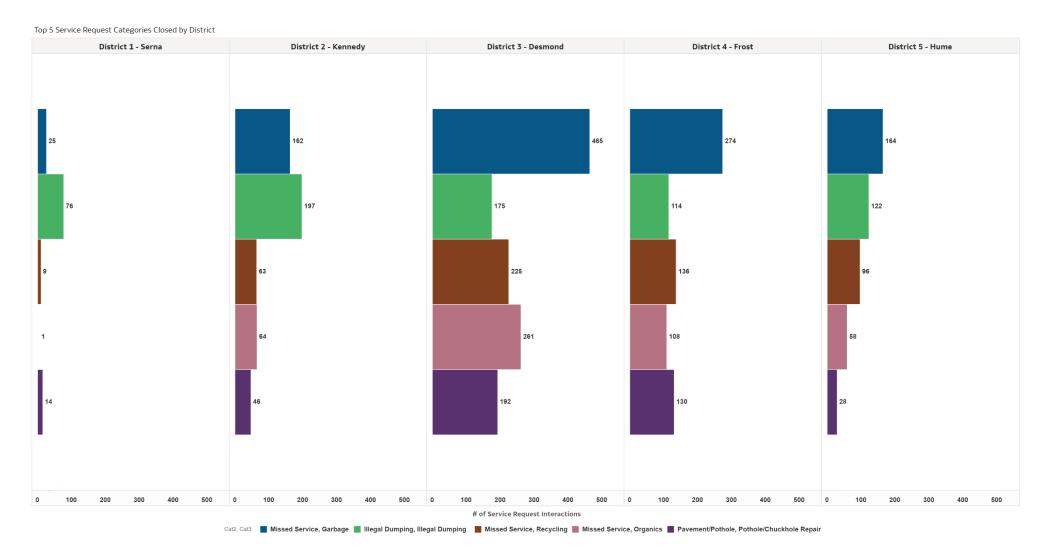
Top 10 Service Requests Categories Closed | With Districts





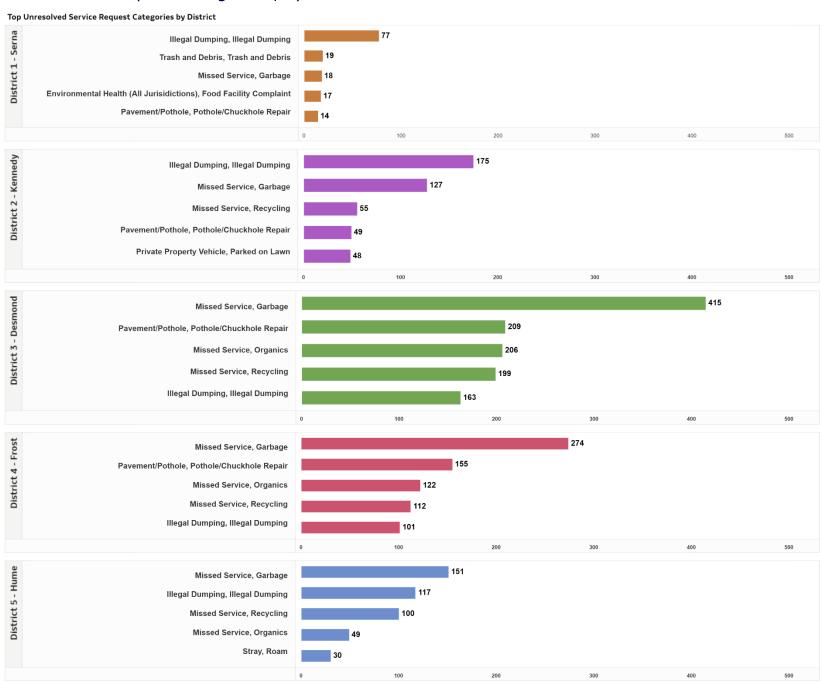
Top Service Requests Closed

Top 5 Service Requests Categories Closed | by Districts



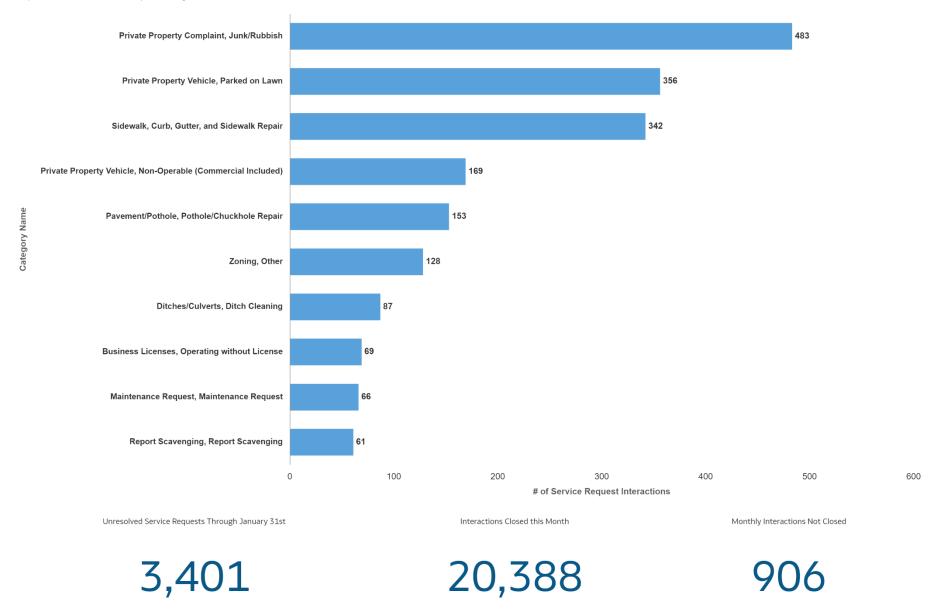
Top Unresolved Service Request

Top Unresolved Service Request Categories | by Districts

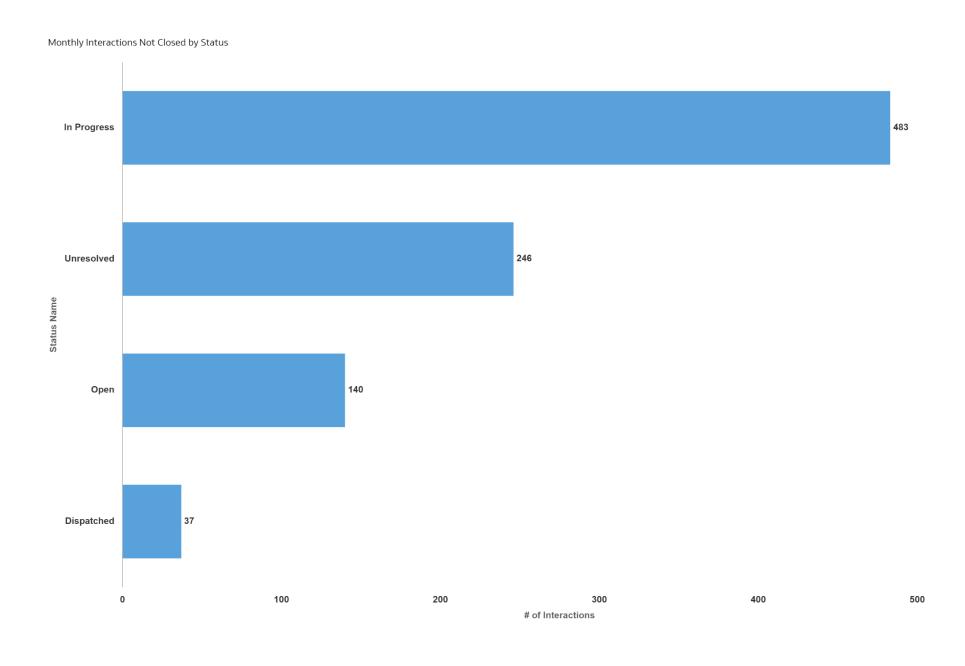


Top 10 Unresolved Service Request Categories



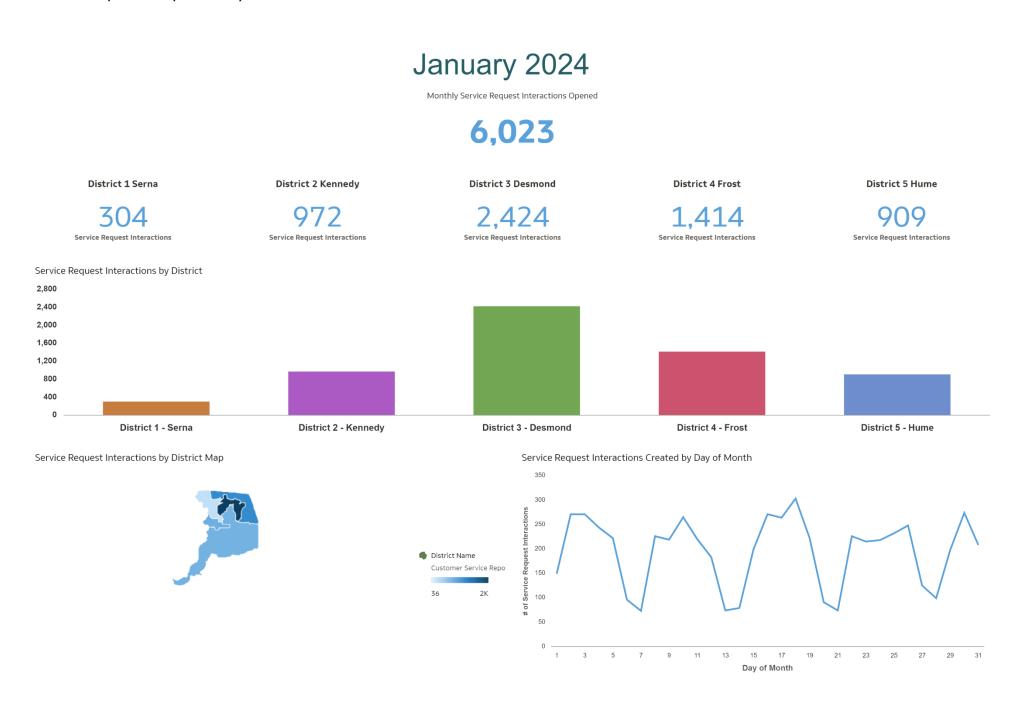


Monthly Interactions Not Closed by Status



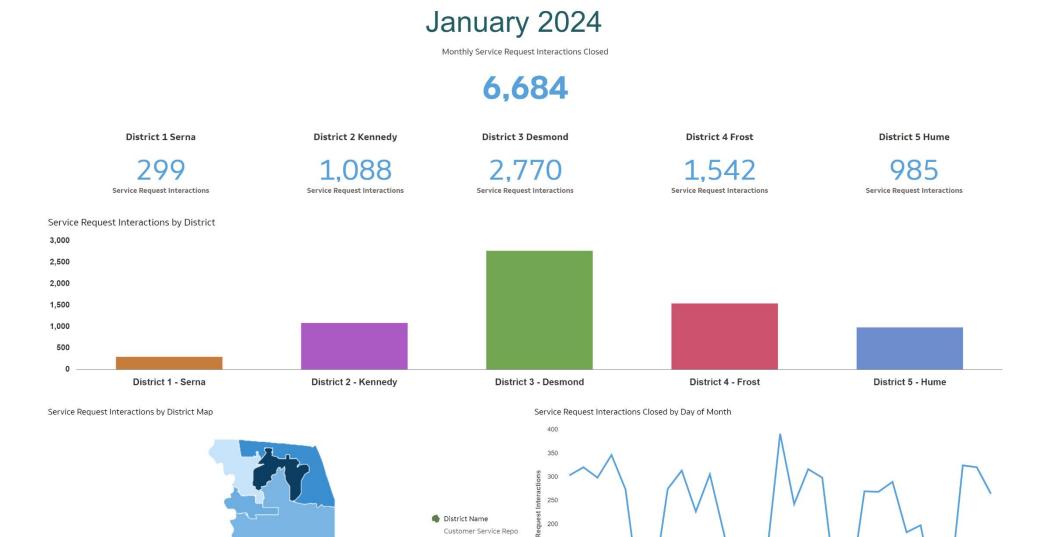
Board of Supervisor District Information

Service Requests Opened by District



Board of Supervisor District Information

Service Requests Closed by District



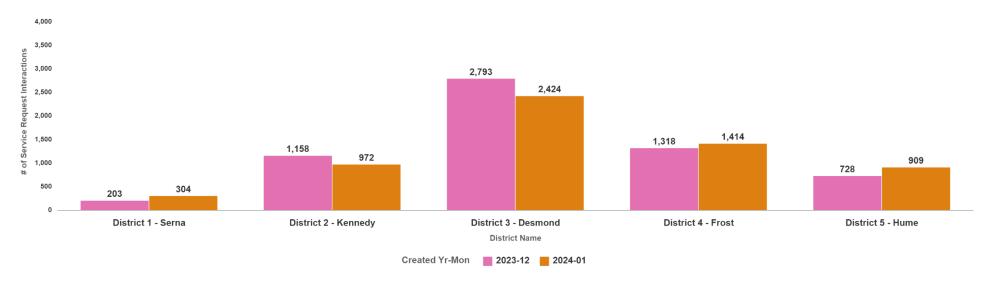
150

15 17 Day of Month

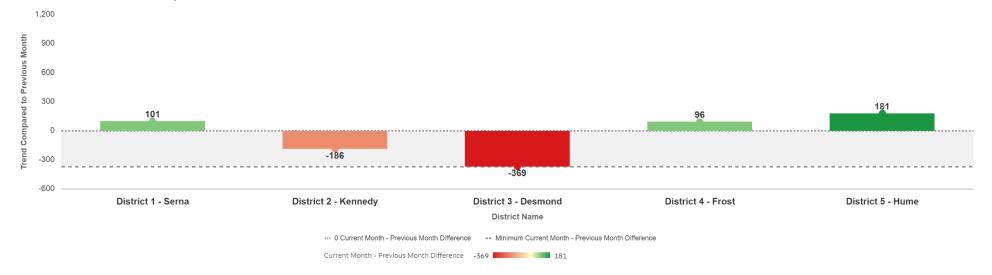
Board of Supervisors District Information

Previous Month Comparison of Service Request

Previous Month Comparison of Service Request interactions



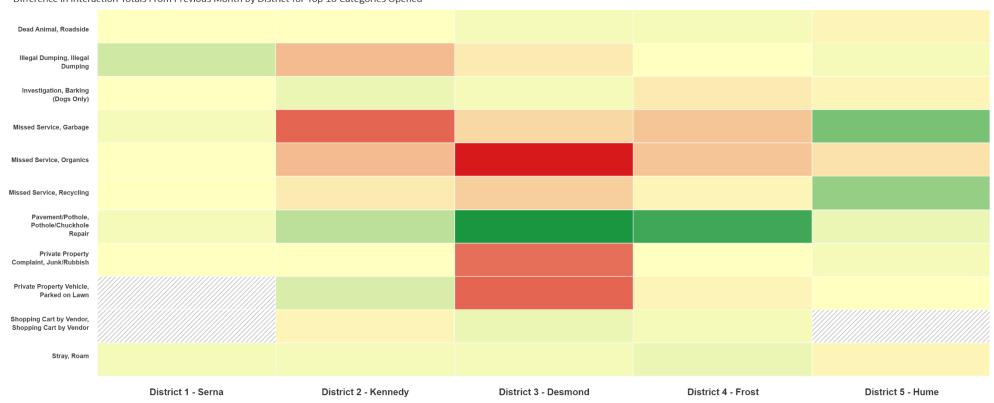
Previous Month Trend of Service Request Interactions Per District



Monthly Comparison: Service Requests by District

	2023-12	2024-01
District Name	Service Request Map Count	Service Request Map Count
District 1 - Serna	203	304
District 2 - Kennedy	1,158	972
District 3 - Desmond	2,793	2,424
District 4 - Frost	1,318	1,414
District 5 - Hume	728	909

Difference in Interaction Totals From Previous Month by District for Top 10 Categories Opened



Current Month - Previous Month Difference -194

Previous Month Comparison (continued)

Difference in Interaction Totals From Previous Month by District for Top 10 Categories

Top 10 Customer Service Report Interactions by Category Level 2 Name,

	District 1 - Serna	District 2 - Kennedy	District 3 - Desmond	District 4 - Frost	District 5 - Hume	
Cat2, Cat3	Current Month - Previous Month Difference	Grand Total				
Pavement/Pothole, Pothole/Chuckhole Repair	7	36	122	104	8	277
Stray, Roam	7	3	6	11	-10	17
Shopping Cart by Vendor, Shopping Cart by Vendor		-6	12	7		15
Dead Animal, Roadside	2	-4	5	6	-6	3
Investigation, Barking (Dogs Only)	1	9	7	-13	-7	-3
Missed Service, Recycling	2	-18	-38	-6	55	-5
Illegal Dumping, Illegal Dumping	23	-53	-20	-3	6	-47
Private Property Vehicle, Parked on Lawn		19	-128	-5	1	-106
Private Property Complaint, Junk/Rubbish	0	-2	-118	-2	5	-117
Missed Service, Garbage	4	-129	-32	-47	70	-134
Missed Service, Organics	-2	-54	-194	-45	-24	-319
Grand Total	49	-199	-378	7	102	-419

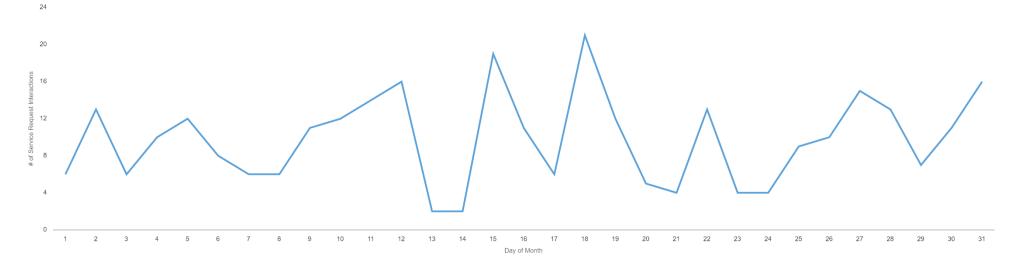
District 1

Service Requests Created Service Requests Closed

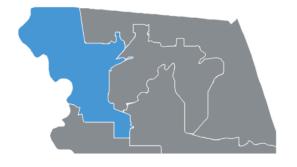
304

240

Service Request Interactions Created by Day of Month



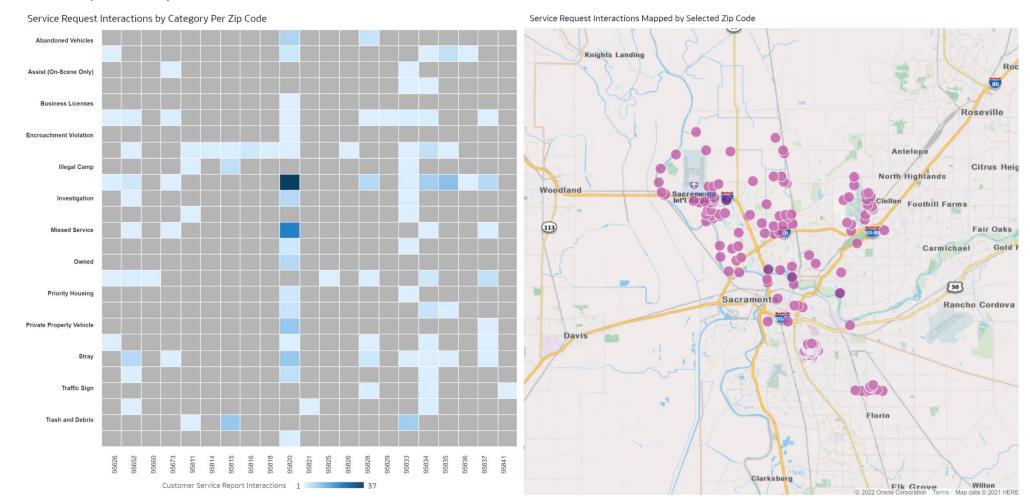
District Name, Customer Service Report Interactions



of Service Requests

304 304

District 1 (continued)



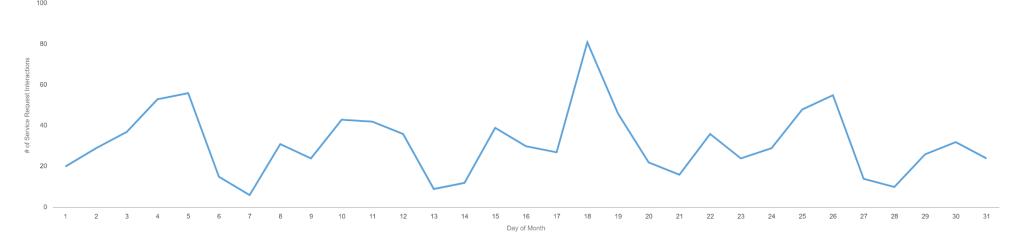
District 2

Service Requests Created Service Requests Closed

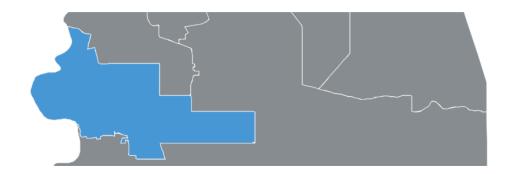
972

788

Service Request Interactions Created by Day of Month

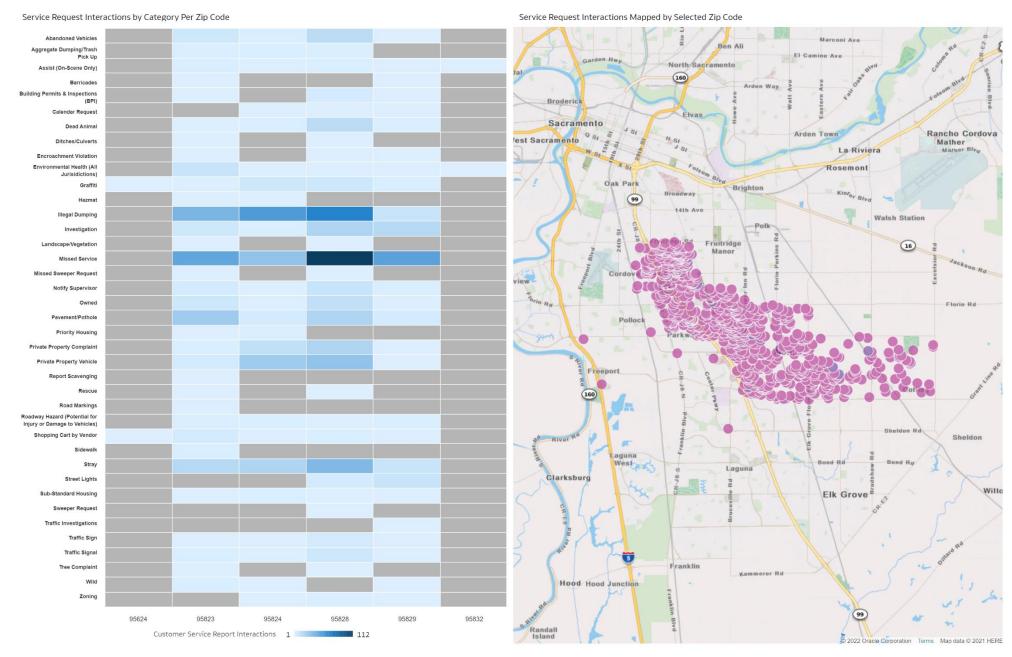


District Name, Customer Service Report Interactions



of Service Requests

District 2 (continued)



District 3

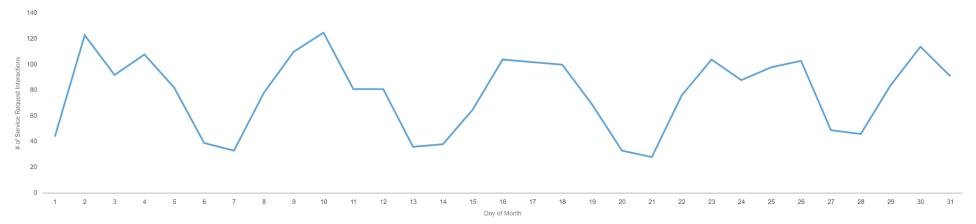
Service Requests Created

Service Requests Closed

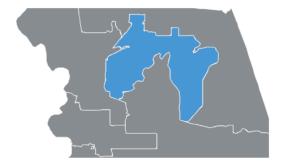
2,424

1,930

Service Request Interactions Created by Day of Month



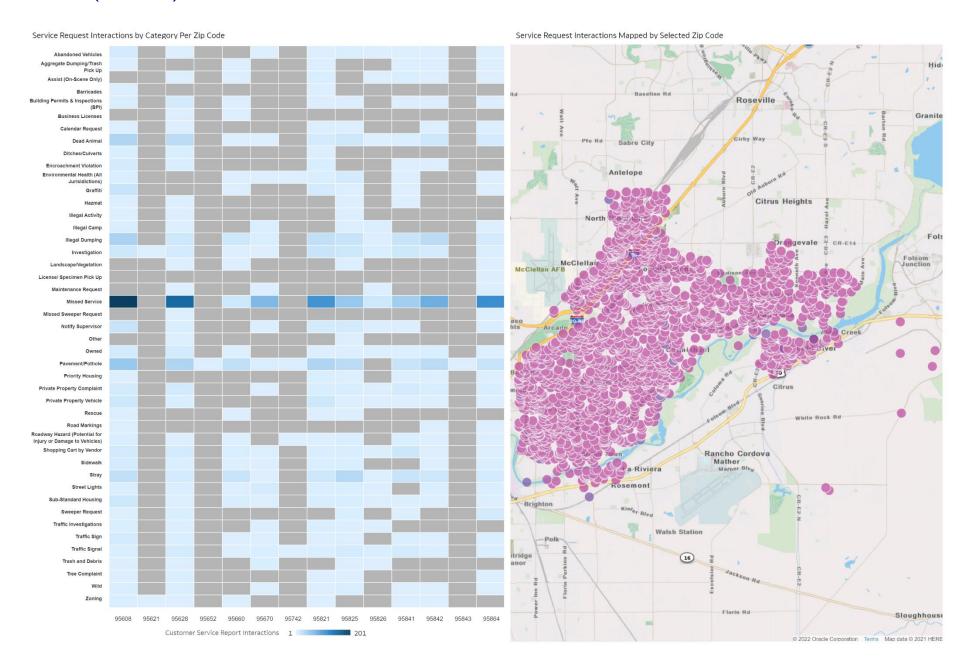
District Name, Customer Service Report Interactions



of Service Requests

2.424K 2.424K

District 3 (continued)



District 4

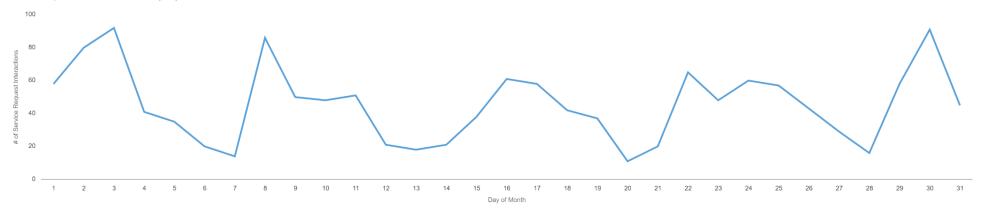
Service Requests Created

Service Requests Closed

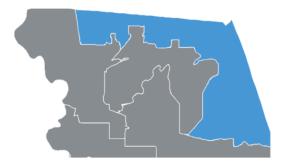
1,414

1,130

Service Request Interactions Created by Day of Month



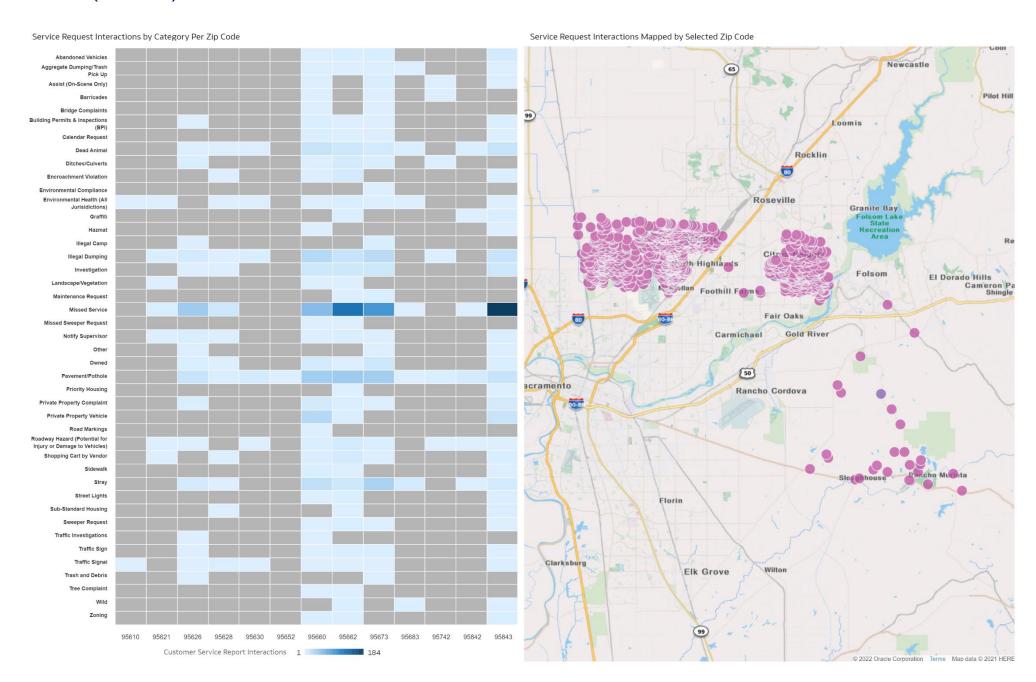
District Name, Customer Service Report Interactions



of Service Requests

1.414K 1.414K

District 4 (continued)



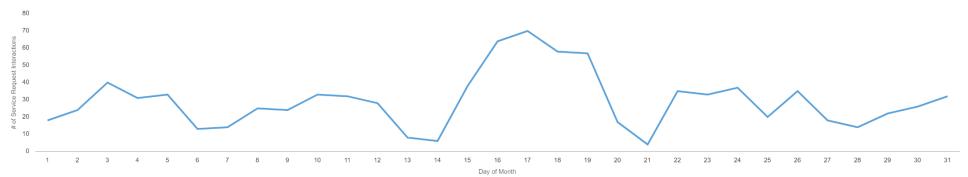
District 5

Service Requests Created Service Requests Closed

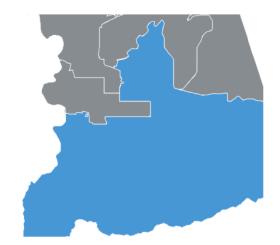
909

806

Service Request Interactions Created by Day of Month



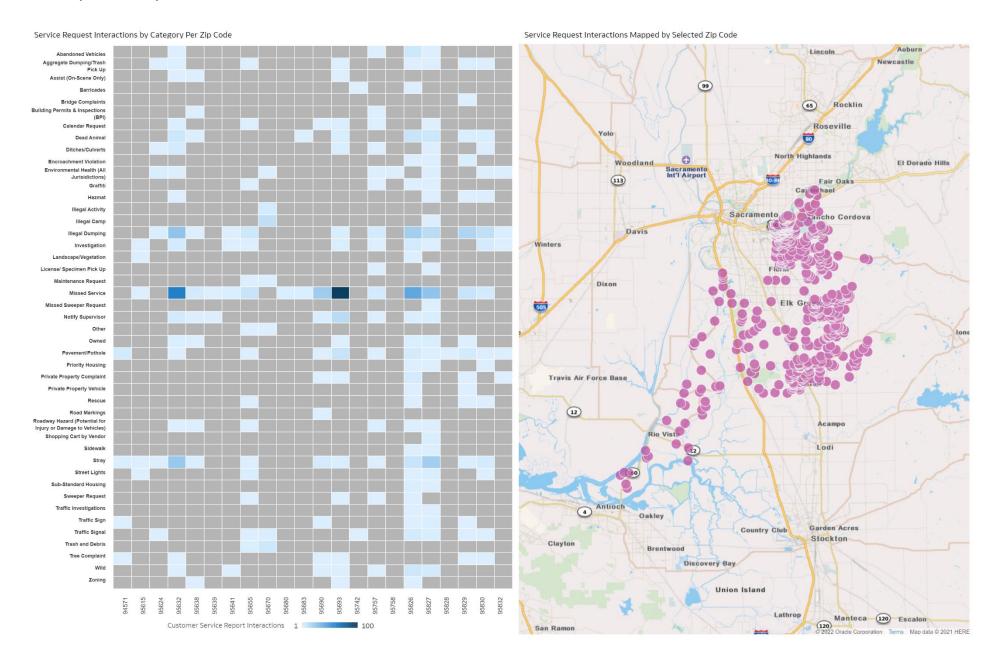
District Name, Customer Service Report Interactions



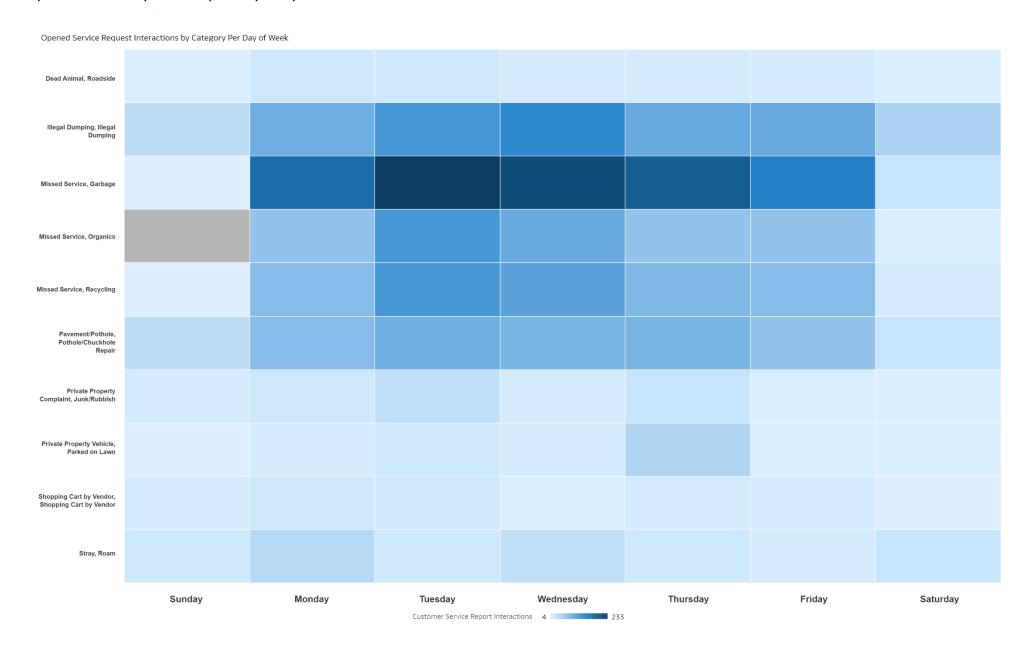
of Service Requests

909 909

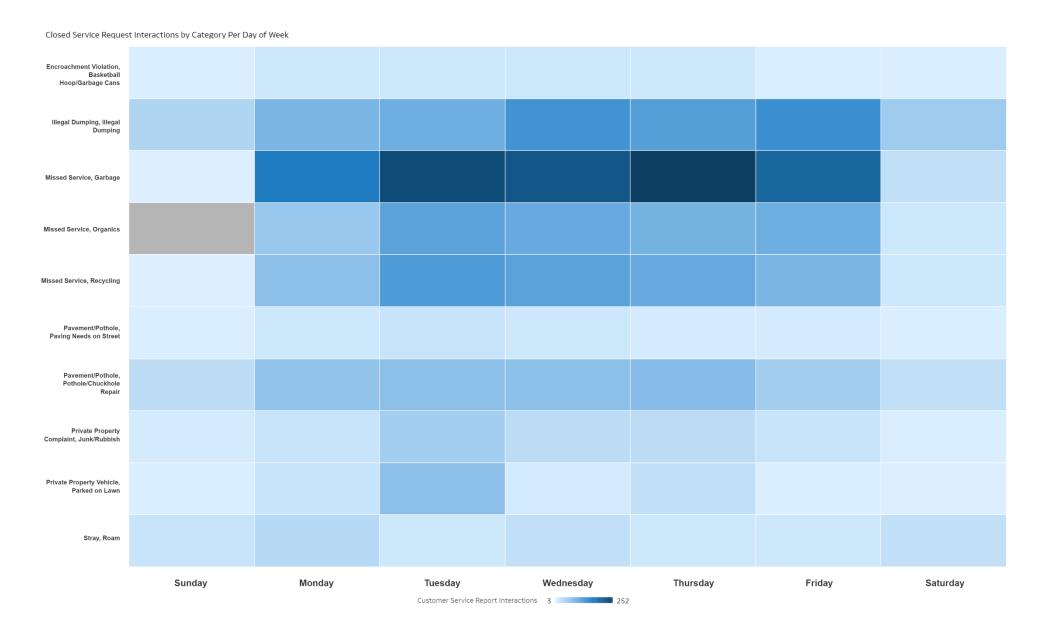
District 5 (continued)



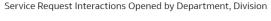
Top Service Requests Open by Day

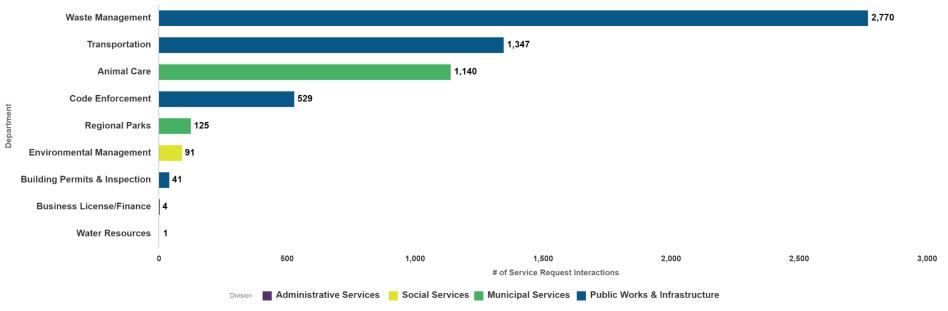


Top Service Requests Closed by Day

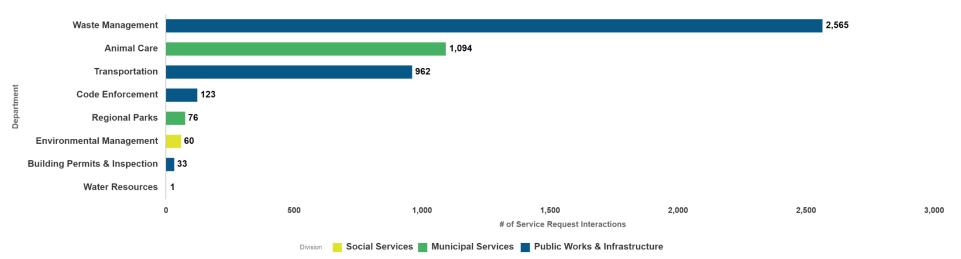


Opened/Closed by Department/Division

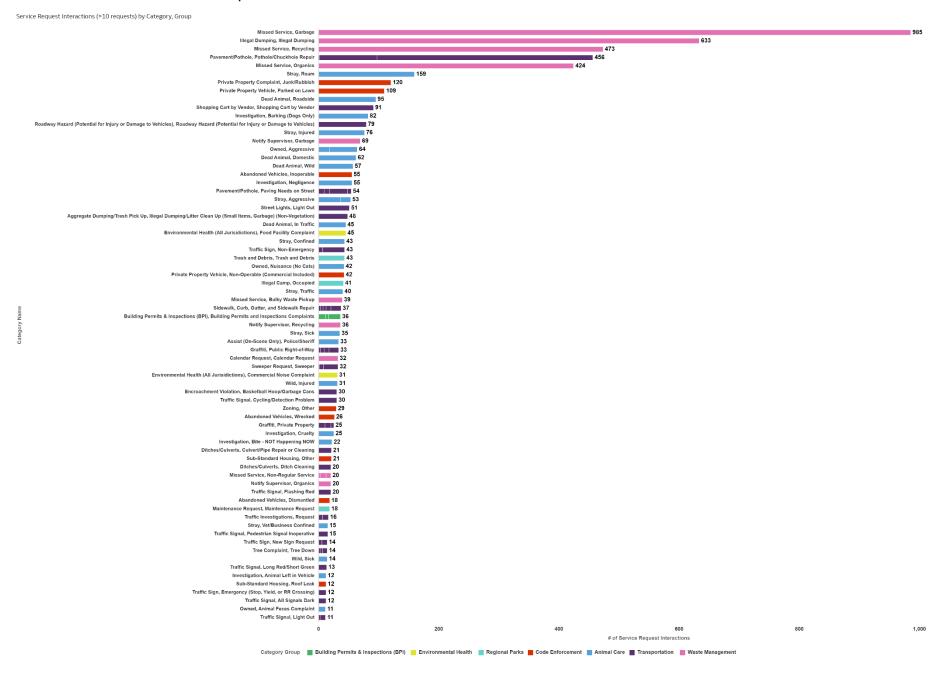




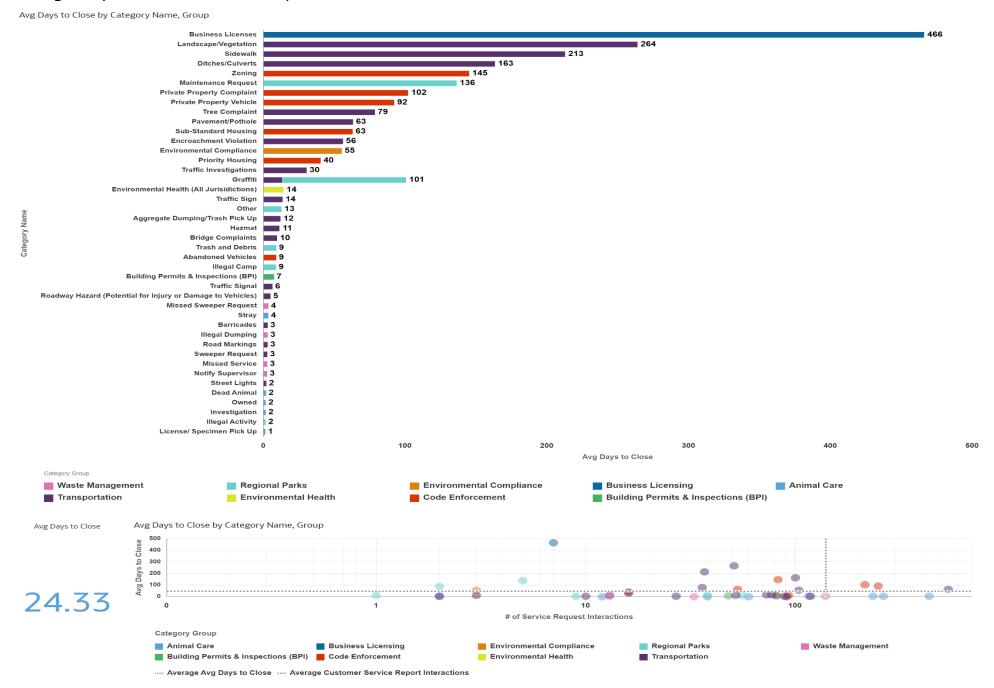
Service Request Interactions Closed by Department, Division



Greater Than 10 Service Requests



Average Days to Close Service Requests



Number of Service Request Interactions Per Category with Average Days to Close

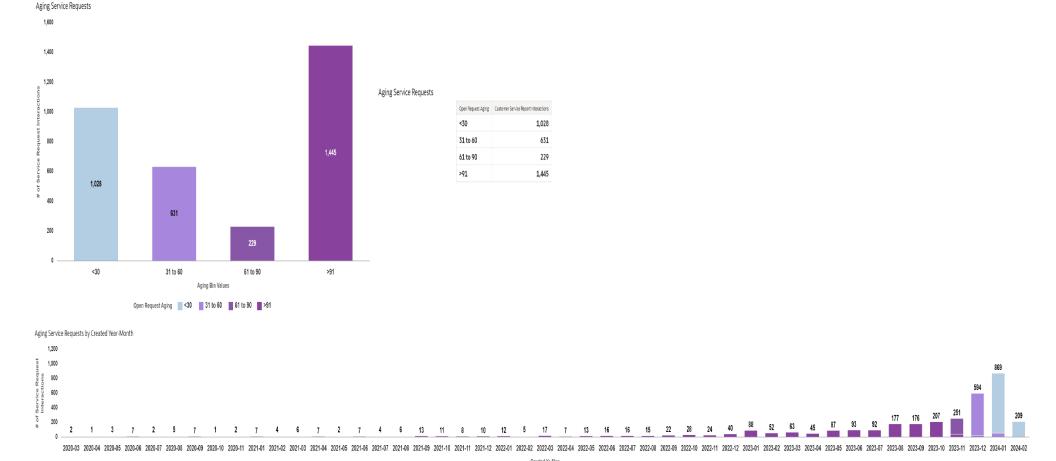
of Service Request Interactions Per Category with Avg Days to Close

Category Group	Category Level 2 Name	Customer Service Report Interactions	Avg Days to Close
Waste Management	Calendar Request	33	0.00
Animal Care	Wild	60	0.11
Animal Care	Assist (On-Scene Only)	38	0.16
Transportation	Shopping Cart by Vendor	91	0.17
Animal Care	Rescue	12	0.18
Regional Parks	Illegal Activity	9	1.07
Animal Care	License/ Specimen Pick Up	2	1.37
Animal Care	Investigation	235	1.41
Animal Care	Owned	116	1.66
Animal Care	Dead Animal	264	1.85
Animal Care	Stray	437	1.85
Transportation	Street Lights	89	2.09
Waste Management	Notify Supervisor	140	2.62
Waste Management	Missed Service	2,179	2.74
Transportation	Sweeper Request	27	2.80
Transportation	Road Markings	2	2.99
Waste Management	Illegal Dumping	728	3.01
Transportation	Barricades	10	3.05
Waste Management	Missed Sweeper Request	13	3.56
Transportation	Traffic Signal	118	4.58
Transportation	Roadway Hazard (Potential for Injury or Damage to Vehicles)	81	5.01
Building Permits & Inspections (BPI)	Building Permits & Inspections (BPI)	48	6.78
Regional Parks	Illegal Camp	38	8.90
Code Enforcement	Abandoned Vehicles	93	9.05
Regional Parks	Trash and Debris	56	9.14
Transportation	Bridge Complaints	3	9.65

Catego	ory Group	Category Level 2 Name	Customer Service Report Interactions	Avg Days to Close
Code Enforcement		Abandoned Vehicles	93	9.05
Regional Parks		Trash and Debris	56	9.14
Transportation		Bridge Complaints	3	9.65
Transportation		Hazmat	13	11.32
Transportation		Aggregate Dumping/Trash Pick Up	52	12.07
Regional Parks		Other	1	12.73
Transportation		Graffiti	73	13.36
Transportation		Traffic Sign	77	13.53
Environmental Health	1	Environmental Health (All Jurisidictions)	82	14.24
Transportation		Traffic Investigations	16	30.48
Code Enforcement		Priority Housing	16	40.39
Environmental Compl	liance	Environmental Compliance	3	55.28
Transportation		Encroachment Violation	104	56.13
Code Enforcement		Sub-Standard Housing	53	62.99
Transportation		Pavement/Pothole	539	63.25
Transportation		Tree Complaint	36	78.67
Regional Parks		Graffiti	2	87.23
Code Enforcement		Private Property Vehicle	249	92.33
Code Enforcement		Private Property Complaint	215	102.05
Regional Parks		Maintenance Request	5	136.33
Code Enforcement		Zoning	83	145.09
Transportation		Ditches/Culverts	100	163.31
Transportation		Sidewalk	37	212.84
Transportation		Landscape/Vegetation	51	263.95
Business Licensing		Business Licenses	7	466.14

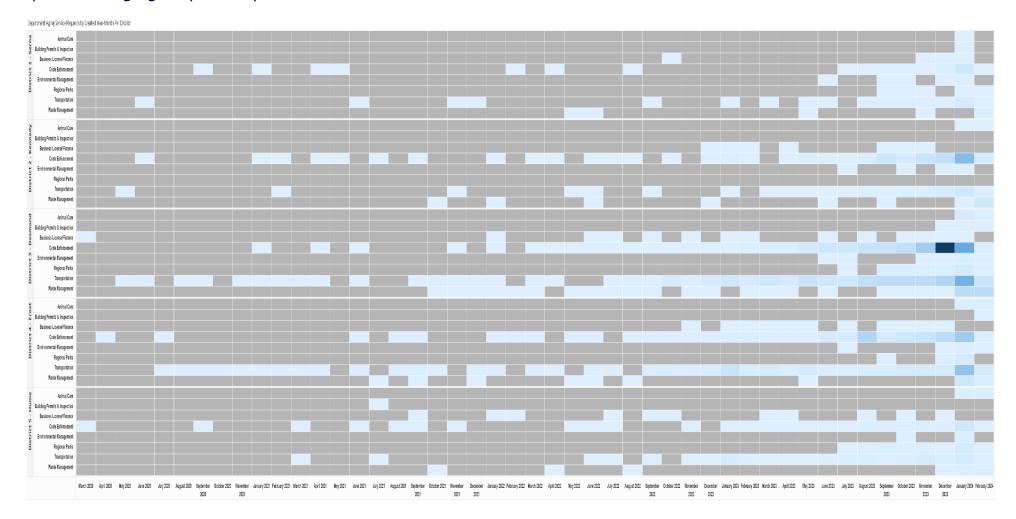
2021.0228

Select As Of Date



Open Request Aging <30 31 to 60 61 to 90 >91

Department Aging Requests by Month Created Per District





Dispatch Services

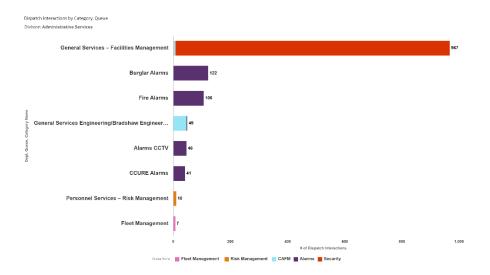
Dispatch Service Definition

The Sacramento County 311 Communications Center provides dispatch services 24 hours a day 7 days a week for departments that do not have a public facing telephone line. After regular business hours, 311 generates service requests on behalf of most departments and provides immediate notification to departmental on-call staff by radio, telephone, or text message. Departmental staff acknowledge receipt of the request and respond by providing the specific requested service, even after-hours and on holidays. Departments determine what requires an immediate dispatch and which staff members to contact outside of their regular business hours.

Acronym	Acronym Glossary		
CCURE	Computer Coordinated Universal Retrieval Entry		
DTECH	Department of Technology		
DHS	Department of Health Services		
SASD	Sacramento Area Sewer District		
JIRA	Proprietary issue tracking product that allows bug tracking and agile project management.		
NAWAS	National Warning System		

Dispatch Service Request

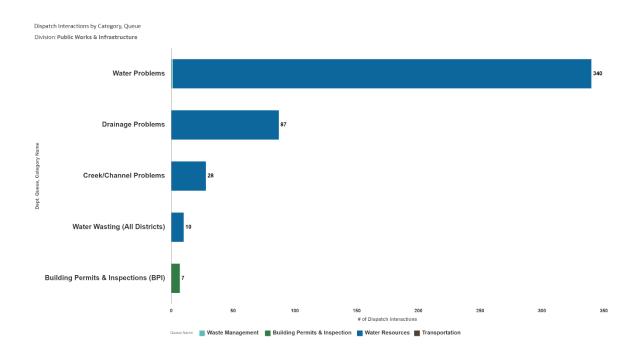
Administrative Services



Service Definitions		
General Services Engineering/Bradshaw Engineering	Dispatch Services for Downtown and Bradshaw Facility Engineers to respond for fire/environmental alarms, generator testing, electrical, plumbing issues in county maintained buildings, etc.	
General Services Facilities Management	Dispatch Services for Facilities Management staff such as engineer (alarms, reported issues), janitorial, electrical, plumbing, CCURE card readers, etc.	
Fleet Management	Dispatch Services for Fleet Management regarding County employees in County issued vehicles and Emergency/Non-Emergency Fuel Pump Stations	
Fire Alarms	Dispatch Services for fire alarm/activation or system testing within county-owned/leased facilities for engineer/alarm technician response	
CCURE Alarms	Dispatch Services for CCURE alarm/activation or badging issues within county-owned buildings, CCURE card reader, badge access, panic alarms, etc.	
Burglar Alarms	Dispatch Services for burglary alarm/activation or system testing within county-owned leased facilities for security unit response	
Alarms CCTV	Dispatch Services for Law Enforcement, Alarm Technicians, Property Responsible based on received audible alarms or visual video footage being monitored by the call center staff 24/7 for site intrusions or strange activity observed.	
Personnel Services Risk Management	Dispatch Services for county vehicle accident/towing services, claims, etc.	

Dispatch Services Request

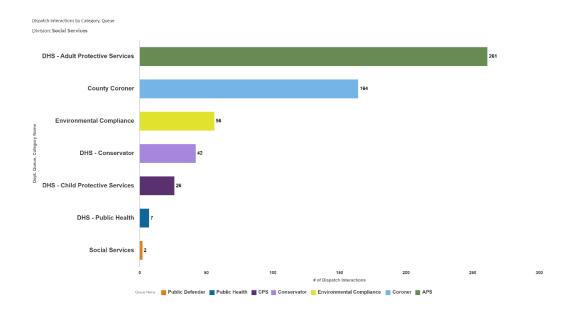
Community Service



Service Definitions	
Building Permits and Inspections	On-Call Emergency Building Inspections for either Residential or Commercial properties in regard to Plumbing, Mechanical, Electrical, or Structural inspections
Water Resources Water Dispatch Form	Dispatch Services including fire hydrant, odor/taste/color, no water, water leak, low/high pressure, locate curb stop, water shut-off/turn back on, etc.
Water Resources Drainage Dispatch Form	Dispatch Services including drain inlet plugged, house/street flooded, illegal discharge, missing/broken storm cover, creek/channel issues, etc.
Water Resources Creek/Channel Problems	Dispatch Services including Debris in Creek/Channels, Trees Down in Creek/Channels issues, etc.
Water Resources Water Wasting (All Districts)	Reports of excessive running or dissipation of water, watering outside of regulated water conservation guidelines, submitted on behalf of reporter and distributed to the appropriate water agency for investigation/possible citation.

Dispatch Services Request

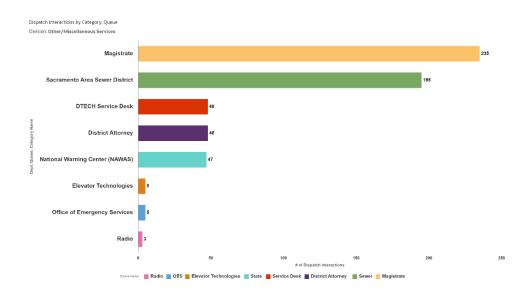
Social Services



Service Definitions	
Department of Child, Family & Adult Services (DCFAS) Adult Protective Services	Dispatch Services for 24/7 social worker intake line for any adult protective services requests
Department of Child, Family & Adult Services (DCFAS) Conservator	Dispatch Services for conservator/conservatee request
Department of Child, Family & Adult Services (DCFAS) Child Protective Services	Dispatch Services for 24/7 social worker intake line for any child protective services request
Department of Health Services Public Defender	Dispatch Services for any reported public defender after-hours dispatch requests by law enforcement agencies
Department of Health Services Public Health	Dispatch Services for any reported public health issues to health doctor
County Coroner	Dispatch Services for coroner scene calls, public line questions/assistance, allied agency request for assistance (fire, sheriff/police, etc.)
Environmental Compliance	Dispatch Services for emergency hazardous spills, illegal discharge to storm drains assistance from Water Resources units, etc.

Dispatch Services Request

Other/Miscellaneous Services



Service Definitions	
Sacramento Area Sewer District	Dispatch Services for any SASD reported issues such as backup into structure, cleanout overflow, odor, slow drain, etc.
Magistrate	Dispatch Services for allied agencies requesting judge for emergency protective orders, search warrants, etc.
District Attorney	Dispatch Services for arrest warrants, homicides, officer-involved shootings, narcotics, etc.
DTECH Service Desk	Dispatch Services for all DTECH Service Desk support requests, incidents processed in JIRA, and any priority issues are transferred to the appropriate tech team
National Warning Center (NAWAS)	Dispatch Services for Hazardous Spill Reports, tsunami and earthquake warnings, mass service outages, etc.
Elevator	Dispatch Services for county-maintained elevators for emergency trapped, repair/maintenance services
Emergency Medical Services (MHOAC)	Dispatch Services for 24/7 on-Call Emergency Medical Duty Officer Notification in regards to Medical Facilities requesting assistance such as Hospitals, Mental Health/Skilled Nursing Facilities, Fire Departments, Various County Departments for in progress emergencies or emergency drills.
Office of Emergency Services	Dispatch Services for 24/7 on-call Emergency Alert Officer Notification in regards to extreme weather, mass casualty incident, levee break/creek/water levels, terrorism, media, fire, evacuations, emergency drills, mutual aid, and more
Radio Site, Tac Channel, Reservation Visitation	Dispatch Services Log of any authorized allied agency personnel reserving radio mutual aid channels for coordinated events or training and personnel entering county radio site locations for scheduled maintenance work.